



**Pacific Northwest Region  
Malheur National Forest  
541-575-3000  
[www.fs.usda.gov/malheur](http://www.fs.usda.gov/malheur)**

# News Release

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## ***Register now for a free Government Contract Assistance Program Sessions located near you***

**JOHN DAY, OR** – Forest Officials would like to invite potential Contractors to a free workshop put on by the Government Contract Assistance Program (GCAP) that introduces the process of how to do business with the Government.

This **free** workshop will introduce participants to who the Federal Public Land Agencies are, offer advice and tools for growing their business by selling to the government, and give the opportunity to network with representatives from different agencies.

### **Presentation Overview:**

- Who the agencies are and what they do
- Policy that dictates work be set aside for small businesses
- Why are you important as a contractor to agency work completion
- Sources of assistance to small businesses
- Acquisition Process
- Networking opportunities
- Are you equipped to do business with the Federal Government
- Marketing to agencies
- How GCAP can assist

Federal Public Land Agencies spend millions of dollars every year purchasing goods and services from the private sector.

The workshop will be held from 8:30 a.m. to 4 p.m. in three different locations during the week of April 13, 2015. Please see the below information with the specific dates, locations, and registration links.

Date	Location	Location Address	Registration link for each Location
April 13	Pendleton	72510 Coyote Road, Pendleton, OR 97801	Click <a href="#">here</a> to register for the Pendleton session
April 14	Baker City	1550 Dewey Ave., Baker City, OR 97814	Click <a href="#">here</a> to register for the Bake City session
April 17	John Day	431 Patterson Bridge Rd., John Day, OR 97845	Click <a href="#">here</a> to register for the John Day session

Although it is not required, pre-registration is highly encouraged. If you are unable to pre-register, please arrive to the session early to allow time to complete the registration process.

For further information, please contact Sue LaCroix at [slacroix@gcap.org](mailto:slacroix@gcap.org) or by calling 541-786-7344. You can also visit Government Contract Assistance Program on the web at <http://www.gcap.org/>.

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